



Virginia Chapter

VA4LE Board of Directors' Meeting Minutes

Meeting Date: November 16, 2017

Meeting Location: Williamsburg Lodge

Meeting Time: 1:00 pm

Call-In Number: 877.326.0011 (for those not able to attend meeting)

Access Code: *3910845*

Name	Present	Name	Present	Name	Present
Ben Copeland	<input checked="" type="checkbox"/>	Al Ciarochi	<input checked="" type="checkbox"/>	Stephen Halsey	<input checked="" type="checkbox"/>
Maureen Hannan	On Phone	Cathy Underwood	<input checked="" type="checkbox"/>	Elaine Fogliani	<input checked="" type="checkbox"/>
Jeff Harris	<input checked="" type="checkbox"/>	Vijay Ramnarain	<input checked="" type="checkbox"/>	Barb Worth A4LE	On Phone
Paul Klee	<input checked="" type="checkbox"/>	Steve Raugh	On Phone		
Peter Gretz	<input checked="" type="checkbox"/>	Al Orndorff	<input checked="" type="checkbox"/>		
Michael Ross	<input checked="" type="checkbox"/>				
Bill Bradley	<input checked="" type="checkbox"/>				

Meeting Agenda:

1. Welcome

At 1:04, President Cathy Underwood welcomed the Board members and called the meeting to order.

- 2. Approval of Minutes from Last Meeting** – Stephen Halsey made a motion to approve the minutes of the September 20, 2017 Board meeting. Ben Copeland seconded the motion. The minutes of September 20, 2017 were approved via a vote of the Board.

- 3. Treasurer's Report** – Steve Raugh sent out the Financial Statement prior to the board meeting. The balance on the statement is \$84,577.82. Maureen Hannan made a

motion to approve the Financial Report as submitted by Steve Raugh. Jeff Harris seconded the motion. The Financial Report was approved via a vote of the Board.

Bill Bradley asked Barb to provide the Board with an updated attendee list for the Mid-Year Conference. Barb will check with Edie.

4. Website Update

Barb has updated the website with the Annual Conference information. Barb reported that International A4LE will have a new website design by December 1. Cathy needs to update the President's message. She also needs to send a photo. All the other officers are updated.

5. General

Maureen, Cathy and Al Ciarochi thanked the Board for allowing them to represent Virginia at the International A4LE Conference.

Bill Bradley also attended as a member of the International A4LE Board.

All the attendees agreed that the conference was worthwhile.

Bill reported that there have been discussions on the International Board concerning accounting practices. A template for state organizations will be sent to Steve Raugh. International will ask for an Annual Virginia A4LE Budget and a budget for each conference.

Paul Klee addressed International revenue sources.

Ben Copeland mentioned the difficulty for an educator to acquire the International certification. The number of hours for the certification is not possible for an educator.

Cathy reported that International is looking for members of several sub-committees. She will send out a list of the committees in case someone would like to become more involved at the International level.

6. 2017 Mid-Year Conference –

The Board concurred that the 2017 Mid-Year Conference was quite successful.

Cathy thanked Stephen Halsey, Al Orndorff and Bill Bradley for planning the conference.

Stephen said a final report will be presented at the December Board meeting.

7. 2018 Annual Conference –

- **Dates** – April 15-17, 2018

- **Architectural Student Design Competition** – Jeff Harris reported that the project this year will be an elementary school designed for 600 students with Net Zero and Collaboration Spaces.

Hampton University is completing the project.
Virginia Tech's program will start in January. Jeff is nailing down mentors.

- **Keynote speakers**

Ben Copeland agreed to assist Cathy with the scheduling of Keynote Speakers for the Annual Conference.

Wade Whitehead, the teacher in Roanoke City, is now available to serve as a Keynote Speaker. He could be the speaker on Monday afternoon for 75 to 90 minutes.

Cathy will send out a list of possible Keynote Speakers. Please do not mark on the template as you review it.

Kyle Swartz, another teacher and a keynote speaker at the International Conference, is unable to serve as a keynote speaker as she has state testing.

Stephen Halsey and Michael Ross will work on breakouts for the conference.

Jeff Harris asked about including a school tour for the conference. It was decided that the conference duration did not allow for a school tour.

- **Architectural Exhibit Award** – Vijay Ramnarain sent out the 2018 Application form and distributed hardcopies. He asked for feedback. Bill Bradley asked if the criteria for the application were congruent with the International competition. Vijay said yes, they are congruent.
The Board decided that the Sustainable technologies criterion should be removed.
Slide 9 concerning Design Capacity was discussed. Al Orndorff stated that this was a sensitive topic when seeking funding for new construction. The Virginia DOE Guidelines were not created with 21st Century design in mind.

8. **Schools Next Update** – Elaine/Vijay/Bill

Elaine Fogliani reported that Virginia has two middle schools participating in Schools NEXT. One of the schools is in Arlington. The second school is in Albemarle. Crabtree, Rohrbaugh is serving as a mentor at Burley Middle School in Albemarle.

9. **Southeast Region Update**

West Virginia, Kentucky and Florida are all working on reorganizing their state chapters.

10. Carla will now be the International A4LE Coordinator for the Virginia Chapter.

Next Meeting Date: **Wednesday, December 20, 2017**

Next Meeting Location: **Crabtree, Rohrbaugh & Associates**
250 West Main St. Suite 200
Charlottesville, VA 22902

Next Meeting Time: **10:30**